

Donald Ward Jr.

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Data Analyst

LinkedIn: <https://www.linkedin.com/in/donaldwardjr>
Portfolio: <https://www.donaldwardportfolio.com>

Key Skills

Tableau
SQL (MySQL)
Python (JupyterLab)
Excel (VLOOKUP & PivotTables)

Experienced in data visualization using
Tableau and Excel to support strategic
decision-making

Detail-oriented, highly organized, and
committed to data accuracy and integrity

Skilled in SQL for querying, joining, and
integrating data from multiple sources

Certifications & Licenses



Tableau Desktop
Specialist Certified,
June 2024

Tableau 2024, Hands-On Training for
Data Science Certification - Udemy,
May 2024

Virginia Department of Education
Teaching Licensures:
-Elementary Education
-Physical and Health Education
University of Virginia, WISE
Licensure Dates: July 2021 - June 2031

Education

Hampton University
Bachelors of Art, Communications

References

Relevant Projects

2024 • Tableau/SQL/Excel Experience

Sales Trend Analysis & Bonus Determination

- Designed and developed interactive dashboards in Tableau to analyze annual sales trends and determine employee bonuses
- Created bar charts, maps, and scatterplots to visualize key performance indicators
- Built a customer segmentation dashboard to identify target groups and enhance strategic decision-making

Data Integration and Preparation

- Consolidated data from multiple sources using Excel to enable streamlined analysis
- Utilized PivotTables, PivotCharts, and interactive dashboards to organize and visualize key metrics

Real-World Application

- Applied MySQL to perform data queries using INNER, LEFT, RIGHT, and FULL OUTER JOIN operations
- Integrated and merged datasets from multiple tables to support comprehensive data analysis

Work Experience

August 2017-Present • Chesapeake Bay Academy / Virginia Public Schools

Athletic Director; Physical Education Teacher (Adaptive); Pre-K Teacher

- Fostered a positive and inclusive classroom environment that supported students' academic, social, and emotional development
- Developed and implemented physical education curriculum aligned with Virginia Department of Education standards
- Promoted physical fitness, teamwork, and healthy habits through engaging activities and structured lesson plans

February 2010-August 2017 • Hampton University; Thomas Nelson Community College; City of Williamsburg Police Departments

DCJS Certified Police Officer

- Safeguarded life and property by preventing, detecting, and investigating criminal activity
- Enforced local, state, and federal laws, along with institutional policies and procedures
- Ensured compliance with traffic regulations and maintained public safety through proactive patrol and response measures